



Parks and Recreation Board

Meeting Minutes

Monday, March 12, 2018 – 6:30 p.m.
Wylie Municipal Complex
300 Country Club Road #100
Wylie, Texas 75098

CALL TO ORDER

Board Chairman Rose called the meeting to order at 6:30 p.m. with Board Member Chesnut, Board Member Robinson, Board Member Dean, and Board Member Gilbert in attendance. Board Member Jones and Board Member Kinser were both absent from the meeting.

Staff members present were Superintendent Robert Diaz, Parks Manager Brent Stowers, and Parks Board Secretary Janet Hawkes.

CITIZENS PARTICIPATION

No Citizens came forward.

BUSINESS ITEMS

1. **Consider and act upon approval of the minutes from the February 12, 2018 Regular Meeting.**

Board Action:

Board Member Robinson made a motion to approve the minutes from the February 12, 2018 regular meeting. Board Member Gilbert seconded the motion, and a vote was taken and passed 5-0.

2. **Consider and act upon reviewing park improvements by the Wylie Baseball/Softball Association at Community and Founders Parks.**

Superintendent Diaz stated that the main objective of the Parks and Recreation Board for this item was to review and approve the requested park improvements presented by staff and the Wylie Baseball/Softball Association (WBSA). WBSA President Lance Wallace was in attendance of the meeting and advised that the WBSA proposes to donate funds over the course of two fiscal years as follows:

- FY 17/18 batting cages at Community Park, \$40,000
- FY 17/18 dugout covers for Founders Park fields C and D, \$15,000
- FY 18/19 outfield fencing on east side of Community Park, \$65,000; and four scoreboard replacements at Community Park, \$25,000
- FY 18/19 dugout covers at Founders Park for Fields A and B, \$15,000

At Community Park WBSA is recommending the addition of batting cages that will include four tunnels with a total measurement of 75 feet long, 56 feet wide, and 10 feet tall. Parks staff notified the Board that the batting cages will be scheduled and managed by WBSA and not open for public use. The proposed location for the batting cages at Community Park was selected for its accessibility to power, parking, and for future expansion. Management of the batting cages will be included in the annual WBSA contract with the City.

Superintendent Diaz advised the Board that the funds donated by WBSA will be placed in the Acquisition and Improvement (A&I) account as revenue and the project funding will also come from the A&I operating account.

Board Action:

Board Member Dean made a motion to approve the request for park improvements by the Wylie Baseball/Softball Association at Community and Founders Parks. Board Member Gilbert seconded the motion, and a vote was taken and passed 5-0.

WORK SESSION

- **Parks and recreation foundation.**

After Anne Hiney reached out to the Parks and Recreation Board during the February meeting proposing a coalition between the Blackland Prairie Playground Foundation and the City of Wylie, Superintendent Diaz began researching other local cities who have aligned with their respective foundation as such, specifically the City of Allen. Staff at the City of Allen provided a copy of their agreement with the Allen Parks Foundation Board which is composed of many former Park and Recreation Board members.

The Wylie City Attorney advised staff that if a foundation was composed with a minimum of three current board members, quorum would be met. Superintendent Diaz suggested to the Board that the Blackland Prairie Playground Foundation bylaws could be amended and then an agreement between the City and the Foundation could be set up. Superintendent Diaz intends to discuss this process with the City Manager and Anne Hiney and then get back with the Board on how this will move forward.

EXECUTIVE SESSION

The Board recessed into Closed Session at 7:25 p.m. in compliance with Section 551.001, at 0:00 p.m., to discuss possible areas for park sites in the City. Board Member Robinson left the Executive Session at 7:56 p.m. No action was taken during the Executive Session.

RECONVENE INTO OPEN SESSION

The Board reconvened into open session at 8:02 p.m.

DISCUSSION ITEMS

- **Update on art installation at the Municipal Complex Trail.**

Superintendent Diaz presented the Board with recent pictures submitted by the art vendor. Pictures included recent construction progress of the Prairie Crossing art piece at the East Meadow section of the Municipal Complex Trail. After art installation, staff plans to connect the trail to the parking lot. In addition, the artist designed and provided bronze-cut information plaques to add to our current signposts showing the location of the Prairie Crossing art piece. The anticipated date for the art dedication ceremony is Saturday, June 2nd, 2018. The dedication ceremony will comprise of both Municipal Complex Trail art pieces, Prairie Crossing and Entwine, as well as the Lift Off art piece at the Lavon Disc Golf Park. It is uncertain if a trail dedication will be included in the ceremony. Staff will send a confirmation email to the Board once dedication details are confirmed.

ADJOURNMENT

There being no further business, a motion to adjourn was made by Board Member Gilbert. Board Member Dean seconded the motion, and a vote was taken and passed 4-0. The meeting was adjourned at 8:10 p.m.

ATTEST



Janet Hawkes, Parks Board Secretary



Matt Rose, Parks Board Chairman

